

# Briargate Second Owners Association

## Member Responsibilities

### Personal Grounds

- I understand that it is my responsibility to maintain the vinyl borders and rocked areas surrounding my unit
- Plants and decorations may be placed in the above areas while each unit owner is responsible for weeding and maintaining the appearance

### Please Check One Only

**Sump Pump In My Unit**

- I understand that it is my responsibility to test, maintain, replace, and provide electricity to the sump pump in my unit
- I will notify the board should the exterior tiling become blocked

**No Sump Pump In My Unit**

### Please Check One Only

**Attached Deck**

- I understand that it is my responsibility to maintain, replace, and coordinate finish with my neighbors and request board approval for any changes

**No Deck for My Unit**

### Vents

- I understand that it is my responsibility to maintain and replace exterior vents including the drier vent, bathroom vents, furnace vent, and fireplace for my unit

### Windows

- I understand that it is my responsibility to maintain and replace all windows and exterior doors with the exception of the metal garage door itself

### Air conditioner

- I understand that it is my responsibility to maintain and replace the air conditioner for my unit

### Requires Prior Board Approval

- Satellite dishes, security cameras, cables, decorations, etcetera may not be attached to the building without prior written consent of the board
- Trees, plants, decorations, etcetera may not be planted or placed on the common grounds without prior written consent of the board

### Consent

Request permission by mailing to: [Briargate Second Owners Association](#)  
[P.O. Box 1049](#)  
[Marion, IA 52302](#)

or emailing: [BriargateSOA@Gmail.com](mailto:BriargateSOA@Gmail.com)

### Note:

- Most questions regarding association membership can be answered by using the searchable governing documents found at <https://www.briargatesoa.org>

By signing below, I acknowledge that I understand the exterior maintenance that I am required to provide for my condo unit

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*Signature*